

**RESERVATIONS AND APPOINTMENT POLICY AGREEMENT:**

**PLEASE READ CAREFULLY. Failure to cancel or reschedule appointments appropriately, not only affects the spa, but also other clients who may have been in need of that appointment time. Please be respectful of your time and theirs. Check to indicate that you have read and agree to the following:**

- \_\_\_ I agree to give at least 24 hours notice of cancellation for appointments.
- \_\_\_ I understand that any appointment cancelled or rescheduled without 24 hours notice, incurs a **non-refundable fee of 50%** of my total missed appointment which I agree to pay. I authorize Skinsanity, LLC. to charge my credit card on file in order to collect any fees due. If the session was part of a pre-pay program, that session will be lost, without reimbursement.
- \_\_\_ I understand that any Botox appointments missed will incur a \$30 flat cancelation fee.
- \_\_\_ I understand that if I am more than **10 minutes** late for an appointment that Skinsanity, LLC will be unable to fit me in without inconveniencing other clients. It will be considered a missed appointment.
- \_\_\_ I understand that reminder calls/texts may be provided as a courtesy, and are not guaranteed; and should I not receive one, I am still responsible for my appointments and any consequences associated with failing to keep or be on time for appointments.
- \_\_\_ In order to maintain a safe environment, I agree not to bring children under the age of 10 to my appointments. Skinsanity, LLC can not be responsible for children while services are being performed.

**When you schedule your appointment, you are agreeing to these policies. All services require a major credit card to guarantee a reservation so please have your credit card ready when booking. You will not be billed unless there is a cancellation or no show. Upon check out guests may choose their method of payment.**

**Please print a copy for your records.**